



Based on the Conference of Funeral Service Examining Boards or Tennessee State Examination. Must have a passing score of 75.

I understand that any license granted to me may be revoked by the Board for non-compliance of the Laws of Tennessee, the Rules and Regulations of the Board or any false statement in my application.

Signature of Applicant Date: _____

State of _____ County of _____ personally appeared before me, the person whose name appears above, and made oath that all information given is true to the best of their knowledge, executed before me, this _____ day of _____ 20 _____.

NOTARY SEAL

Signature of Notary Public

My Commission Expires: _____

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THE FOLLOWING MUST ACCOMPANY THE APPLICATION:

1. A recent photograph of yourself
2. The application fee (\$200.00)
3. Two letters of reference from a licensed funeral director and/or embalmer, **on letterhead and originally signed**

PICTURE

IN ADDITION TO THE ABOVE REQUIRED INFORMATION:

- ❖ Please have a certified copy of your transcript sent to the Board office from the high school.
- ❖ Make sure that the National Conference Board is sending the Board a copy of your scores.

BEFORE THE ISSUANCE OF A FUNERAL DIRECTOR'S LICENSE THE FOLLOWING REQUIREMENTS MUST BE MET: (In the following order)

- 1) You must pass the State Law Examination (You will be notified of the next scheduled exam).
- 2) You then must appear before the Board for a Personal Interview.
- 3) Upon application approval, you must pay a licensure fee (\$275.00).

The Department of Commerce and Insurance/Board of Funeral Directors & Embalmers are an equal opportunity, equal access, affirmative action board. Applicants for licensure with disabilities who require special accommodations or alternate communication formats should contact the Director of the Funeral Directors & Embalmers Board, 500 James Robertson Parkway, 2nd Floor, Nashville, Tennessee 37243, Phone (615) 741-5062, TDD (615) 741-7190, prior to scheduled examination so that reasonable accommodations can be made.